

Snack Bar

- Be at the theatre 30-45 minutes before the show starts. Your job will be to sell refreshments and swag before the show, and during intermissions.
- The snack bar is in our lobby. Please familiarize yourself with the location of the fire exits, restrooms, overhead lights, and dressing room door, as you may be asked about the location of these features.
- Remove the two candy trays from the clear plastic container. Ensure that all products are faced frontwards and attractive-looking.
- Back stock of candy is in the box office. Ensure you are well-stocked before the show starts.
- Ensure that the lobby appears presentable.
- Check both sets of restrooms for paper towels, toilet paper, and hand soap. Retrieve the snack bar cash box from the box office. All snack bar items are \$1.00. Pricing for posters, t-shirts, and coffee mugs are listed on signs.
- Stay at the snack bar until the director's curtain speech. At that time, you or the stage manager will turn the lights in the lobby out, and you will take your seat to watch the show.
- At intermission, work the snack bar as normal. Use downtime during intermission to restock refreshments.
- Work with the stage manager to ensure that everyone that needs to use the restroom has returned to their seats before the show starts up again. When intermission ends, turn off the lobby lights, and return to watch the remainder of the show.
- After the show, face and restock all refreshments. Place the two candy trays in the clear plastic container for storage.
- If you have access, put the cash box back in the office.